

Participation Agreement

All required questions are noted by a (*)

This document describes the responsibilities and expectations that are agreed upon between “Girls Who Code” and the “Host Site” for the implementation of a successful Girls Who Code Club for the 2017-2018 academic year or semester. Every Club is asked to renew their membership if they want to be considered a Host Site for another academic year.

This document should be signed by an authorized signatory at your Club host site, i.e. the host site’s decision maker. A signatory is usually a site administrator such as a Principal, Assistant Principal, Dean, library manager, Executive Director or Program Manager. Students and most volunteers are not authorized signatories.

Please note: Once you have completed the application a digital copy of the Participation Agreement will be sent out to both you and the host site's decision maker.

Host Site Responsibilities and Expectations

Under this Agreement, the Host Site agrees with the following terms:

I, understand that the approval my Host Site received to serve as an official Girls Who Code Club is only valid for my chosen session and contingent on my Host Site meeting the terms and conditions laid out below. I have reviewed, understand, and commit to the execution of the responsibilities as required by my Host Site.

- Commit to working towards making this a girls-only Club.
- Ensure that the Club has selected a Club Facilitator who is committed to the success of the Club and is also responsive to Girls Who Code Club requests.
- Guarantee that the Club Facilitator is meeting her / his responsibility to Girls Who Code, which includes and is not limited to: administering pre and post surveys, coordinating Club meeting schedule with other (if any) Club Facilitators and taking and submitting attendance to Girls Who Code.
 - Although Girls Who Code may assist with certain aspects of the Club, including, without limitation, onboarding and identifying facilitators, and providing curriculum and materials, the Host Site, not Girls Who Code, is the sponsor of the Club, and is fully responsible for all aspects of the operation of the Club including, without limitation, the care and supervision of the participant students, supervision of the facilitator and any other adults working with the Club, the condition of the

classroom/building, and all logistical arrangements.

- If attending an off-site event, Clubs Facilitator will provide logistical support for Club activities and are responsible for coordinating permissions and supervision. Please note that in the context of field trips, while Girls Who Code may provide some resources to coordinate and support trips, Girls who Code is not legally responsible for the activities, supervision, and any other aspect of the program/field trip. Girls Who Code does not provide transportation, and will not provide a Girls Who Code chaperone. To the extent a chaperone does attend, such individual is not a Girls Who Code employee or representative of any kind.
- Open to having press (print and television) visit your Host Site if Girls Who Code contacts you in advance.
- Promote and raise visibility of the Club via some Host Site marketing channels such as organization website, newsletter announcements, communication with parents, or school announcements.
- Ensure that the Club has access to reliable internet access and a dedicated space to work on their projects.
- Ensure that girls complete minimum curriculum requirements.
- Ensure that the Club has the necessary laptop or desktop computers to run a successful program.
- Agree to use the Girls Who Code Club name only when the host site application is approved by Girls Who Code.
- Host Site acknowledges and agrees that as between the Host Site, on the one hand, and Girls Who Code, on the other hand, Girls Who Code owns and shall own all intellectual property rights in and to all works created by students during their participation in Club activities. To the extent, if any, that the Host Site might own or be deemed to own any such intellectual property rights, the Host Site hereby assigns to Girls Who Code all of its right, title and interest in and to such intellectual property rights.
- Girls Who Code asks Facilitators and students to provide personal information to access Girls Who Code curriculum and systems. [Girls Who Code uses this data to assess the quality and impact of our programs, taking every reasonable precaution to maintain the confidentiality of the individuals whose data we collect.](#)

Signing this form will confirm your Host Sites as an official Girls Who Code Club for one academic year. Each year, Clubs are encouraged to renew if they are in good standing.

Name of Host Site:*

Date:*

___/___/___ (YYYY/MM/DD)

Requesting paper copies of the Participation Agreement

To request delivery from us of paper copies of the Participation Agreement, you must send us an email to Clubs@girlswhocode.com, and in the body of such request you must state your email address, full name, US Postal address, and telephone number. We will mail you a copy of the Participation Agreement free of charge.

Withdrawing consent from the Participation Agreement

To inform us that you no longer consent to the Participation Agreement, you must send us an email to Clubs@girlswhocode.com, and in the body of such request you must state your email, full name, US Postal Address, telephone number, and Club ID. We do not need any other information from you to withdraw consent. Upon withdrawing consent your Club will no longer be able to operate as a Girls Who Code Club.

Please indicate you have read the above agreement:*

- I have read and consent to the above agreement
- I do NOT consent to the above agreement